

**POOL LICENSE UPDATE**  
(Return to the Health Department)

1. Establishment Address \_\_\_\_\_
2. Establishment Name \_\_\_\_\_
3. Legal Owner Name \_\_\_\_\_
4. Registered Agent Name \_\_\_\_\_  
*(if legal owner is a corporation)*
5. **OR**
6. Partner Name \_\_\_\_\_  
*(if legal owner is a partnership)*
7. Mailing address \_\_\_\_\_  
\_\_\_\_\_
8. Date \_\_\_\_\_

**IMPORTANT**

**HSS 172.05 Every public pool shall at all times be under the supervision of at least one responsible supervisor.**

The definition of a “responsible supervisor” is “a person designated by the operator to provide emergency assistance to patrons, maintain order and enforce pool use regulations governing safety and sanitation, including pool closure, and who is knowledgeable about pool maintenance and operation and testing of pool water.”

Pools that are already required to have lifeguards may designate the lifeguard as the responsible supervisor. However, those pools which have less than 2000 square feet of water surface are not required to have a lifeguard. These pools must designate a responsible supervisor based on the code requirements listed above. Therefore, please provide below the names and phone numbers of the responsible supervisors for your pool. Also post **the phone number of the responsible supervisor near the phone in the pool area so that patrons will have a contact person if problems arise.**

Name

Phone Number

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