

Guide for Mobile Food Establishments



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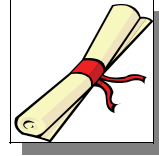
Mobile Food Establishment Licensing Requirements

- All mobile food establishments and base operations must obtain a City of Madison Food and Drink License.
- Two licenses are required, one for the mobile food establishment and one for the base. A base license is not required if you already operate a licensed food establishment and the mobile unit operates from there.
- Base:
 1. A base is defined as a food establishment that holds a Food and Drink license.
 2. The base is used to obtain water, dispose wastewater, wash utensils, store and prepare food.
 3. The base owner must agree to share equipment and facilities with the cart owner.
- Mobile Food Establishments must comply with the Wisconsin Food Code requirements for Restaurants or Retail Food Establishments.
- Please refer to the Environmental Health web page for mobile food establishments, base and pre-inspection fees and Wisconsin Food Code requirements at: www.cityofmadison.com/health
- Contact the Madison Department of Public Health at 294-5335 between the hours of 8 am - 4:30 pm, Monday-Friday for further information.



General Requirements for Mobile Food Establishments

- Wisconsin certified food handler certification shall be obtained, and the certificate shall be displayed on the mobile food establishment within 90 days of opening.
- All equipment used on the mobile food establishment must meet American National Standards Institute (ANSI) certification.
- All equipment must be able to operate at the same time. It is unacceptable to turn off one piece of equipment to operate another. (*For example, you cannot turn off a water heater to operate a steam table.*) Be sure to have an adequate electrical or gas supply for all mobile food establishment equipment.
- The hand wash water container should be filled daily. Provide 10-50 ppm of chlorine in hand wash water storage tank at all times. The mobile food establishment must close immediately and return to the base if the water storage tank has less than 1 gallon of water or refill.



- Mobile Food Establishments that sell/serve all prepackaged items are required to obtain a Food and Drink license. Requirements for this type of mobile food establishment will be evaluated by the Madison Department of Public Health.
- For additional information relating to mobile food establishment operations on Library Mall or Capital Concourse, please contact the Vending Monitor at 261-9171.

Base Requirements

- A written agreement between the mobile food establishment and base operator is required. The agreement will verify that the two operators will share equipment and space. The agreement will also specify daily times the cart will be using the base.
- Mobile food establishment operators shall maintain a log at the base verifying dates and times of base use.

Important Facts

- Food cannot be stored, prepared, or washed in home kitchens. Also, utensils may not be washed in home kitchens.
- **DO NOT** build, buy or operate a mobile food establishment or base until you have approval from the Madison Department of Public Health.

On the following pages are the specific requirements for mobile food establishments. Please read this information carefully. The Madison Department of Public Health has classified mobile food establishments into 3 categories:

- Mobile Food Establishment
- Push Cart
- A Self Contained Mobile Food Establishment

Mobile Food Establishment (most common type)



Food is held hot or cold, cooked or assembled on the mobile unit, **BUT no preparation (i.e., cutting, mixing, forming...) of ingredients occurs.**

Utensils are limited to spatulas, tongs, spoons, and/or scoops. Food shall only be prepared at the base.

Water Requirements

- Minimum 10-gallon food grade water storage tank for hand washing water
- Pressurized hot and cold water or tempered water (85°F-110°F)
- Non-hand operated faucet handles
- Food grade hose to fill water tank

Wastewater Requirements

- Minimum 11.5-gallon wastewater storage tank for dirty hand wash water
- Dispose wastewater in a mop sink at the base

Utensil Washing Requirements

- Utensils are washed and sanitized at the base in approved sinks or dish machines



Push Cart



Food is held hot or cold, cooked or assembled on the mobile unit, **but no preparation (i.e., cutting, mixing, forming...) of ingredients occurs.** Utensils are limited to spatulas, tongs, scoops, and/or spoons. Food shall only be prepared at the base.

Water Requirements

- Minimum 5-gallon food grade container for hand washing water
- Pressurized hot and cold water or tempered water (85°F-110°F)
- Non-hand operated faucet handles
- Food grade hose to fill water tank

Wastewater Requirements

- Minimum 6-gallon wastewater holding for dirty hand wash water.
- Dispose of wastewater in a mop sink at the base

Utensil Washing Requirements

- Utensils are washed and sanitized at the base in approved sinks or dish machines

A Self-Contained Mobile Food Establishment

All restaurant or retail food processing activities occur in the mobile unit. Utensil washing and food preparation occurs in the mobile unit, as well.

Water Requirements

- Minimum 40-gallon food grade container for hand washing, food preparation and utensil washing
- Pressurized hot and cold water
- Non-hand operated faucet handles at hand wash sink
- Food grade hose to fill water tank

Wastewater Requirements

- Minimum 46-gallon wastewater holding tank for dirty hand wash, utensil wash and food preparation water.
- Dispose of wastewater in a mop sink at the base

Utensil Washing Requirements

- A 4-compartment utensil wash sink
OR
a 3-compartment utensil wash sink with a separate hand wash sink
- Sinks must be large enough to submerge 50% of the largest utensil used

Food Preparation

- A separate free standing sink is required for thawing or washing food



Base Requirements

- Contact Health Department for specific information for this type of base.

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Place
Postage
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