



Healthy people and places

Steps to Take if an Outbreak is Suspected

1. Call the local health department as soon as possible.
2. Exclude all ill employees.
3. If the outbreak is tied to a specific event (e.g. a special event meal), collect the following:
 - a. a list of employees who prepared food for or worked at the event and their duties
 - b. menu for the event
 - c. other records from the event, such as temperature logs
 - d. employee illness reports for the week preceding the event
4. The local health department will make arrangements to begin interviews of staff and people who ate the meal, collect clinical samples from ill individuals, and advise further control measures.